

Customer Information Form - to be completed by Leaseholder

Name and contact details of Leaseholder:

Number of Occupants: Adults: Children:

Name: _____

Address: _____

Telephone: _____

Email Address: _____

Name and contact details of Sub Tenant:

Number of Occupants: Adults: Children:

Name: _____

Address: _____

Telephone: _____

Name, address and contact details of Letting Agent (if any):

Name: _____

Address: _____

Telephone: _____

The information collected on this form is necessary to administer your leasehold flat and will not be used for any other purposes.

Welwyn Hatfield Borough Council is committed to protecting your privacy when you use our services. Please see our privacy notice which is on the Council's website