



Innovation Fund Grant Application Form COVID-19 Vaccination Awareness

The application process will be open until **Tuesday 31st May 2022***

*The funding available is capped and applications received after the amount is fully allocated will not be considered.
Applications should therefore be submitted as soon as possible.

Please follow the **Application Guidance** when completing this form
For further support in completing this application please contact **01707 357567**
or e-mail grants@welhat.gov.uk

1. About Your Organisation

Organisation Name

Contact Name

Position within Organisation

Address of Organisation

Telephone Number of Contact

Mobile number of Contact

Email Address of Contact

Charity Number, if applicable

Company or Registration No.

Public Liability Details

Employers Liability Details

Briefly describe the main objectives of your organisation



2. About Your Project

Which grant priorities will your project address?

- Tackle misinformation about COVID-19 and vaccines
- Increase trust around vaccine safety
- Promote the benefits of the vaccine, such as long-term health protection and social contact
- Overcome barriers to vaccine access including language, location and transport
- Improve outreach of public health messages deeper into communities
- Other

If other, please describe;

What experience does your organisation have in delivering community outreach of this kind? Please detail your experience of working with the communities you aim to engage, including the location(s) in the Welwyn Hatfield borough.

Please provide an outline of the project you are seeking funding for. What is the overall aim of your project?

Please provide details on how you plan to deliver your project. This should include the types of activities, events, workshops or individual support. How will it be delivered and by whom? (staff and volunteers, etc)



WELWYN HATFIELD

Payment to your organisation. If the application is successful, we will need the organisation's bank details.

Bank name

Account name of organisation

Branch

Sort code

Account number

4. Supporting Documentation and Declaration

Your completed and signed document needs to be accompanied with the following:

- A copy of your organisations' last three months' worth of bank statements
- Completed budget section in this application (additional information can be submitted if required)
- A copy of the organisation's completed Diversity Monitoring form
- A copy of the organisations Constitution or Memorandum of Articles
- A copy of Equality and Diversity statement/policy (unless exempt)
- A copy of Safeguarding policy/statement

If you have any queries regarding these documents please contact **01707 357567** or e-mail grants@welhat.gov.uk

Declaration

If the application for a Community Grant is successful, I guarantee that the money will be used solely for the purpose outlined in the application form. It is understood that:

- The council has the right to require repayment of any or the entire grant that is not used for the purpose for which it was granted.
- The main objective of the project is expected to be delivered by 31st July 2022 and finalised by 30th September 2022 and that I am required to send a completed monitoring form after this date for purposes of review.
- It should be noted that if feedback/updates are not provided the council can request the funding to be returned and this organisation is unlikely to be provided funding in the future.
- Details of the award may be given to the media or included in Council press releases to local newspapers.
- The council's support of the project will be given credit in any publicity material produced by the organisation.
- Failure to complete any of the sections of the application form or to provide any of the required documentation will result in the application being returned.

Signature

Date

Name and Position