

The fees are set out in Schedule 5 of the Regulations. This schedule allows a local authority to charge a fee which is the reasonable cost of carrying out the service (activity) up to a specified maximum. The maximum fees the local authority can charge are set out below

Private Water Supplies Regulations 2009 Maximum fees	
Service (activity)	Maximum fee (£)
Risk assessment (each assessment)	£500.00
Sampling (each visit) ⁽¹⁾	£100.00
Investigation (each investigation)	£100.00
Granting an authorisation (each authorisation)	£100.00
Analysing a sample:	
taken under Regulation 10	£25.00
taken during check monitoring	£100.00
taken during audit monitoring	£500.00

(1) No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample

The Local Authority can only charge the reasonable cost of providing the service. This should reflect the time taken to carry out the work so activities relating to small supplies are likely to require less time and the charges be considerably less than for large or complex supplies. Where information on the supply is more readily available this may assist the local authority and may reduce the time spent on the risk assessment. The charge can be based on an hourly rate and/or a flat rate but should be decided at a local (authority) level based on these principles. The local authority should only charge the maximum fee where the actual time on site, carrying out the assessment and related administration time, amounts to (or exceeds) this maximum. Charges may vary between local authorities, based on local circumstances such as a larger geographical district and spread of private water supplies.