



Date of Issue:
Reference No:

COUNCIL TAX DISCOUNT - STUDENT

Applicant:

This form should be completed by the person responsible for paying the Council Tax (the liable person).

Please note:

Please read the definition below of "Student" and if it applies to you complete the questions which follow. This information is required to assess your eligibility for a discount or exemption from council tax.

It is your responsibility to provide evidence of student status. You need to provide a Student Certificate from the University/College. Failure to do so means you will be charged council tax.

Definition of a student

- Those attending a course with a prescribed educational establishment.
- On a course which lasts for at least one academic year or calendar year.
- Required to attend for at least 24 weeks in the academic year
- Undertaking at least 21 hours per week on tuition, study, or work experience (however work experience must not account for more than half of the total time)

The term Student also covers:

- Those under 20 years of age on a qualifying course at school or college up to A-level, ONC or OND standard. Their course must last more than 3 months and involve 12 hours of study per week.
- Student Nurses, on receipt of a student certificate.
- Foreign Language Assistants appointed to a school or other educational establishment in Great Britain and registered with the Central Bureau for Educational Visits and Exchanges.

Section 1. Application Information - if the same as above please tick this box and continue to section 2

Name:
Property Address (where claiming discount):

Section 2. Residents – please list below **all** adult residents in the property, including yourself, and their student status:

Title	Full Name	Date moved in	Student (Y/N)	Date of Birth

If two or more people are living in the property who are not students, full council tax is payable. If there remains one adult who is not disregarded as a student 75% of the full council tax is payable by that person.

Section 3. Landlord Details – if you are renting the property, please write the name and address of who you pay rent to:

Name	Address

Section 4. Declaration

I declare the information given above is correct to the best of my knowledge and belief.

Print Name:..... **Signed:**..... **Date:**.....

Please supply a telephone number and/or email address where you can be contacted:

Telephone:
Email:
I would like to receive electronic bills via email <input type="checkbox"/>

The information on this form is necessary to administer your council tax and fulfil the council's statutory functions, and will not be used for any other purposes.

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We can provide this information in different formats if needed. Please call 01707 357000 and ask for the Council Tax section or email c.tax@welhat.gov.uk