



WELWYN HATFIELD

Was your property originally sold within the last 10 years by the Welwyn Hatfield Borough Council under the right to buy scheme? If so you would normally have a legal obligation to offer the property back to the Council under the right of first refusal rules if you now wish to dispose of the property through a sale or other transfer. Please use this form to make your right of first refusal offer.

HOME-OWNERS' OFFER TO RESELL A PROPERTY TO THE COUNCIL

1. I / we wish to dispose of the property: (please give the full postal address of the property)

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2. There is a covenant requiring me/us to first offer the property to the Council before making a "relevant disposal" which is not an "exempt disposal".

3. Please give details of the property:

- Is it a house, flat, maisonette bungalow?
- How many bedrooms are there?.....
- What kind of heating is there? (for example gas central heating, solid fuel central heating, electrical heating):
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4. Please give brief details of any improvements or structural changes which have been made since the property was sold by the Council (you may attach extra sheets of paper if necessary).

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.....

Please turn over

5. If different from the address you have given above, please state the address to which the Council should write to you.

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.....

Each joint owner should complete a section below

6. Your name:

Your signature: Date:

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7. Your name:

Your signature: Date:

8. Your name:

Your signature: Date:

9. Your name:

Your signature: Date:

Optional additional information: we would be grateful if you would also please give:

Your contact telephone number(s)

.....

Your email address

We aim to acknowledge your offer within 10 days, and we will sometimes be able to notify you at the same time whether we are accepting or rejecting your offer. However, in some cases the Council may need up to 8 weeks to decide whether to accept or reject your offer.

IMPORTANT: Please remember that whether or not the Council decides to accept or reject your offer you will still be liable for repaying right to buy discount according to the relevant rules.

Please return this form to:

**Home Ownership Officer, Welwyn Hatfield Borough Council,
The Campus, Welwyn Garden City, Herts, AL8 6AE**